

Edmonton Suzuki Flute & Recorder Society  
Annual General Meeting  
Thursday September 23, 2010 6:30 p.m.  
Suzuki Charter School  
MEETING MINUTES

**Attendees:**

John Varghehe

Corene Farris

Rose Wolski

Megan Dickie

Kathleen Schoen

Teresa Woostenenk

Delores Peters

Albert Jiang

Jackie Lalonde

Veronica Schneider

Trevor Schneider

Anna Geoff-Carlsen

Kathryn Tomlinson

Karen Lietz

**1. Call to Order**

Kathleen called the meeting to order at 6:40 p.m.

**2. Approval of Agenda**

Corene moved to approve the agenda. Passed by all.

**3. Declaration of Quorum**

Twenty percent of membership required for quorum is 7 people (20% of 35) thus a declaration of quorum is achieved.

**4. Approval of Minutes from 2009 AGM**

Corene moved to approve the minutes. Passed by all.

**5. Approval of 2009-2010 Financial Statement - attached**

Megan moved to approve the financial statements. Passed by all. The board extended appreciation to Teresa, acknowledging her contribution over the past several years in organizing ESFRS financial books. Thank you Teresa!

Election of auditors – the group agreed volunteers can fill this duty. The auditing process needs to be formalized with a volunteer to the end of Aug/Sept of each operating year.

## **6. Director's Report**

### Overview of 2009/2010

Last year enrolment was up to 41 students. Many came into the program late in September, which put some stresses on our registration system.

Reformatting the new parent orientation sessions have allowed for better attendance in the spring by families registering for this upcoming year. This also allows for registrants at any time of the year.

ESFRS had 5 teachers; 5 taught flute and 2 of these also taught recorder

#### 09/10 Concerts

- Harpsichord accompanist Tammy-Jo Mortensen at Robertson-Wesley Church
- Performance in lobby of The Winspear Centre
- Groups & Grads
- Winter & spring recitals

Summer Institute held in Edmonton with flute teacher training offered for the first time in Western Canada was very successful and attended by 5 teachers & 5 students. We expected to have to subsidize this program, but it broke even. Considerations are being made to hold it again next summer rather than every 2 years in order to maintain momentum.

Administration – ESFRS website up & running with continuous updates and new URL. Thanks go to Fimihan Owolowo for his help in this.

Bookkeeping professionally organized and maintained - thanks, Teresa!

### Current Year 2010/2011

Enrolment is currently at 35 with 2 pending; 7 beginners, however some long term students have left as they graduated from high school. Some also leave at grade 6, not realizing that the program continues beyond elementary school.

Registration was much smoother with fewer late registrations, enhanced communication and use of e-receipts. Thank you Megan! There is no longer a

drop envelope at the school for ESFRS. All registrations/mailings are to be directed to the box office address.

Currently ESFRS has 4 teachers; 4 teach flute and 2 also teach recorder. One teacher resigned due to family and school demands.

#### 10/11 Concerts

- Legislature rotunda in December
- Exploring a new venue for Groups & Grad such as Muttart Hall or equivalent
- String orchestra accompaniment
- Winter & spring recitals

#### Administration

- Facility move provided more usable space. Kathleen will be seeking a written rental agreement which should help with budgeting.
- Minutes of board meeting are now posted on the website.
- Volunteer list has been posted. Once the volunteer coordinator is determined, a binder will be used to keep record of volunteer status

#### **7. New Business**

The Board is seeking a Treasurer and additional Members at Large.

#### **8. Adjournment**

Motion made to adjourn at 7:15 p.m.